



Move In and Move Out Agreement

Please read, sign and return this Move-In/Move-Out Agreement to the Property Manager PRIOR to beginning any move.

I have read the Move-In/Move-Out Procedures for Crown Bay located within the Handbook for Crown Bay. I understand and agree that if damage is incurred as a result of my move, I will accept total responsibility for the cost of any damage, repair, cleaning, losses or other liabilities. I further understand and agree that if my Move-In/Move-Out requires more than the allotted time that it may be interrupted to allow other scheduled moves.

I understand and agree to all terms as described in the procedures.

SIGNATURE

DATE

PRINTED NAME

CONDOMINIUM UNIT NUMBER

MOVE INFORMATION

DATE OF MOVE

START TIME

END TIME

IMPORTANT

A designated person will meet with you at the designated start and end times to conduct pre and post inspections of the common areas and to make appropriate arrangements for your move. It is important that you are present at the time designated to perform the inspections with the designated person. In the event you are not present for the inspections, the designated person will conduct the inspections without you and you may be held responsible for costs associated with the designated person's extra time and damages that are noted.

If your start and end times change, you must notify the Association not less than 24 hours in advance. Rescheduling the move all together is subject to the move policy as a whole. The designated person member will meet you in the lobby of the building at the designated time.

Start and end times are subject to the "Times you may move" section above.